

ENROLLMENT

To enroll for Business Online Banking please complete the enrollment form and submit to any Home State Bank location.

Upon receipt and acceptance of your enrollment, we will assign you an Identification Number and Password which you may change at anytime.

ACCESS

Access Business Online Banking Banking at www.homestateonline.com

Your initial visit will require you to read and accept the terms and conditions for using our Internet Banking Services. You can review the agreement after acceptance at anytime by clicking on the "Review Agreement" button.

From this point on, anywhere you can access the Internet, you now have access to your bank account(s) (24 hours a day, 7 days a week) with Home State Bank's Internet Banking Services.

To access your account(s), you will need two important pieces of information:

Your assigned 12 digit Identification Number (Minuteman ID) which is:

8 0 2 8 _ _ _ _ _ _ _ _

and

Your primary Password (Minuteman Password) which is the last four digits of your tax ID number.

For security reasons, the system will prompt you to change your Password when you initially sign in. For ease of remembering, you may also change your assigned 12 digit ID number as well. Both can be easily changed under the "Home Banking" indicator in the "Management" menu.

If you are a Cash Management User, you will be issued an additional Cash Management ID and Password which you are encouraged to change immediately.

Should our Home Page be inaccessible for whatever reason, you can connect directly to Business Online Banking or Internet Cash Management at:
<https://www.netteller.com/homestbk/login.cfm>

ABOUT YOUR MINUTEMAN HOME ID

You may change your twelve digit ID number at anytime. The ID must be at least 7 characters in length and no longer than 12 characters. You may use numbers, letters, and special characters. Letters are case specific (upper or lower) so be careful that you remember which you used. We strongly recommend that your new personal ID contain a combination of these elements.

ABOUT YOUR BUSINESS ONLINE BANKING PASSWORD

Your primary Password, which is the last 4 digits of your tax ID Number should be kept private and considered as important as any confidential identification number. You must use this number the first time you log into the "Business Online Banking" system or whenever your Password is reset. You will then be automatically prompted to change the number to any 6 - 8 character alpha-numeric Password. You may also change your Password at any time by using the "Change Password" feature within the system.

FEATURES

- Deposit and loan account information
- Transfer funds between accounts
- Detail transaction listing
- Payments to loan accounts
- Set up recurring transfers
- Deposits to Higher Learning CDs
- Stop payment requests
- View a range of transactions
- View front/back images of paid checks
- Alert notification can be emailed or viewed upon login
 - Event alert
 - Check alert
 - Balance alert
 - Personal alert
- Download transactions to:
 - Quicken (QFX)
 - QuickBooks (IIF)
 - Spreadsheet (CSV)
 - Microsoft Money (QFX)
 - Personal Finance (QIF)
 - Word Processing (TXT)
- Initialize/transmit wire transfers
- ACH Origination
 - Direct Deposit
 - Collect dues
 - EFTPS Tax Payments
 - Upload ACH files
- Download Cash Management information
 - Prior day activity
 - Wire transfer totals
 - ACH entries
- Administration
 - Assign user access levels
 - Modify user profiles
 - Setup users
- ARP (Account Reconciliation)
 - Protects your business against fraud
 - Saves you time in account reconciliation
 - Provides notification of checks clearing

QUESTIONS

If you have any questions, e-mail us at www.support@homestateonline.com or call us at any of our locations.

Business Online Banking Enrollment Form



815.459.2000 www.homestateonline.com

To enroll for Business Online Banking please complete the enrollment form and submit to any Home State Bank location.

Company Information

Company Name _____

Company Tax ID # _____

Primary Contact

Last Name _____ First Name _____

Address _____

P.O. Box _____ Apt _____

City/State _____ Zip _____

Full E-mail _____

Daytime Phone _____

Evening Phone _____

Bill Payment Options

Yes, I would like to use the following checking account(s) to pay bills through the Internet.

No, I do not want to pay my bills electronically.

Account Access – Complete this section to indicate which account(s) you would like access to.

All accounts (including accounts opened in the future)

• For commercial or organizational applicant this means all accounts owned the entity.

Only those accounts listed below:

Indicate below the services needed for the account(s) listed.

Stop Payments ARP (Account Reconciliation/Positive Pay)

AFT *Upload Type*

Wire Transfers Fixed Position

ACH CSV

View Only

Bill Pay

ACH/Opload Files

ENROLLMENT ACCEPTANCE

Prior to using Home State Bank's Internet Banking Service, I will read and agree to the "Online Access Agreement for Business Online Banking and Electronic Fund Transfer Act Disclosure" posted on the web site.

X _____
Authorized Signature Date

X _____
Authorized Signature Date

For Internal Use Only

Business Accounts

Accepted By: _____

Date Accepted: _____ Branch: _____

Date Activated: _____

New Customer: _____ Existing Customer: _____

Net Teller ID: _____

Charge to Account: _____

Monthly Charge: _____

Wire Limit: _____

ACH Limit: _____

Download to: PF BAI QIF ASCII TEXT